

Instructions for AK-PPR-B, Program Indicators

| Item | Data Elements | Line Item Instructions for AK-PPR-B |
|---------------------------|--|--|
| 1 | Grantee Name | Enter the name of the jurisdiction as identified on the grant award document. |
| 2 | State Grant Number | Enter the State Grant Number as identified on the jurisdictions grant award. |
| 3a | DUNS | Enter the jurisdiction's Data Universal Numbering System (DUNS) or Central Contract registry extended DUNS number. DUNS must remain active during grant performance period. |
| 3b | EIN | Enter the jurisdiction's Employer Identification Number (EIN) provide by the Internal Revenue Service (IRS). |
| 4 | Reporting Period | Enter the reporting period date for which the report is prepared. The reporting quarters are 1/1-3/31, 4/1-6/30, 7/1-9/30, and 10/1-12/31 for each calendar year. For final reports the reporting dates are from the beginning of the jurisdiction's grant performance period to the end. This can be found on the grant award document. |
| Program Indicators | | |
| B.(1) | PBD # | Enter the Project Budget Detail (PBD) # for each project awarded. The PBD #'s can be found on the Project Budget Detail Report provided with jurisdiction's grant award documents. |
| B.(2) | Project Description | Enter the Project Description as defined on the jurisdiction's Project Budget Detail Report. |
| B.(3) | Percentage Completed | Indicate the percent the project is completed. |
| B.(4) | Project Explanation and Related Expenses | Briefly explain the progress of the project. Indicate the amount of expenditures related to the project, if any. If reimbursement is requested total must match invoicing and amount requested on financial report. |