

# Fiscal Year (FY) 2020 Emergency Management Performance Grant Program (EMPG)

## Key Changes from FY 2019 to FY 2020

### Notice of Financial Opportunity (NOFO)

Purpose: To point out the differences between the 2019 and 2020 EMPG NOFOs.

*This is an informal tool to assist in identifying new requirements and changes in the administration of the EMPG program, it is not a replacement for a recipient's responsibility to be fully informed of the terms and conditions of the award.*

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There was a significant and helpful formatting change to the NOFO, in FY 2020. Paragraphs are now identified with a numbering system leading to more easily referenced information.

- **Para A – Program Description**

- **A.9 (pg. 2 of 22)** – Significant re-write of the **Objectives** paragraphs, and the inclusion of a **Priorities** paragraph. Please review this entire paragraph closely especially as it pertains to:

“Prior to submission of the EMPG Work Plan, the applicant must work with the Regional Administrator or designated FEMA Regional Program Manager to ensure that regional or state priorities are properly addressed in the EMPG Work Plan. In general, these priorities will address the “persistent preparedness challenges” identified in the National Preparedness Report (NPR)...”

- **A.9 (pg. 3 of 22)** – Prior to submission of the EMPG Work Plan, the applicant must work with the Regional Administrator or designated FEMA Regional Program Manager to ensure that regional or state priorities are properly addressed in the EMPG Work Plan. In general, these **priorities will address the “persistent preparedness challenges”** identified in the National Preparedness Report (NPR), which evaluates progress in building, sustaining, and delivering the core capabilities outlined in the National Preparedness Goal.

It goes on to state:

A goal of this approach will be funding projects that address areas for improvement identified through lessons-learned from recent disasters, including:

10. Logistics – Distribution Management Planning;
11. Evacuation Plan/Annex;
12. Disaster Financial Management;
13. Catastrophic Disaster Housing; and

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### 14. Resilient Communications.

\*Includes a chart to include Lifelines (which is a change from last year).

- **A.9 (pg. 3 of 22)** – Inclusion of additional funding priority considerations in the FY 2020 EMPG Funding Priorities chart regarding:
  - Resilient Communications
  - Community Lifelines
- **Pg. 6, Para A.10**
  - Removed two (2) performance metrics, now left with one (1): **Percent improvement in Stakeholder Preparedness Review (SPR) capabilities against Threat and Hazard Identification and Risk Assessment (THIRA) targets.**

This was the same metric as last year. Capability gaps should be closing for those capabilities that were focused on.

- **Para B – Federal Award Information**

- New award amounts and dates:

State	2019 Award	2020 Award
<b>Alaska</b>	\$3,093,229	\$3,132,104
<b>Idaho</b>	\$3,738,816	\$3,809,678
<b>Oregon</b>	\$5,285,849	\$5,370,008
<b>Washington</b>	\$7,409,645	\$7,550,758

Projected Period of Performance Start Date(s):      October 1, 2019

Projected Period of Performance End Date(s):      September 30, 2022

- **Para D – Application and Submission Information**

- **Para D.1 (pg. 9 of 22)** – New Key Dates and times:
  - a. Application Start Date:      February 14, 2020
  - b. Application Submission Deadline:      April 15, 2020, 5 p.m. ET
  - c. Anticipated Funding Selection Date:      No later than July 1, 2020
  - d. Anticipated Award Date:      No later than September 30, 2020

*See the **Suggested Deadline for Completion** table on Pg. 10 of 22 for more info on timelines.*

- **Para D.14 (pg. 17 of 22)** – **EMPG Work Plan Instructions**

Changes in wording regarding the Work Plan from:

“...EMPG applicants are encouraged to use the templates provided in the Preparedness Grants Manual to submit a required Work Plan that outlines the state’s emergency management sustainment and enhancement efforts...”

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To:

“All EMPG applicants must develop and submit a Work Plan as described in the “EMPG Work Plan” section of the Preparedness Grants Manual. All EMPG Work Plans will require final approval by the Regional Administrator. Prior to submission of the EMPG Work Plan, the applicant must work with the Regional Administrator or designated FEMA Regional Program Manager to ensure that regional or State priorities are properly addressed in the EMPG Work Plan.”

- **Para E – Application Review Information**

- **Para E.2 (pg.18 of 22) – Initial Review**

Adds the following:

“All EMPG Work Plans will require final approval by the Regional Administrator. Prior to submission of the EMPG Work Plan, the applicant must work with the Regional Administrator or designated FEMA Regional Program Manager to ensure that regional or State priorities are properly addressed in the EMPG Work Plan.”

- **Para F – Federal Award Administration Information**

- **Para F.1 (pg.19 of 22) – Notice of Award**

Adds the following:

“Before accepting the award, the AOR and recipient should carefully read the award package. The award package includes instructions on administering the grant award and the terms and conditions associated with responsibilities under federal awards. Recipients must accept all conditions in this NOFO as well as any special terms and conditions in the Notice of Award to receive an award under this program.”

And:

In instances where the State EMA is making sub-awards to local jurisdictions, DHS/FEMA expects the State EMA to make these awards as expeditiously as possible.

- **Para F.2 (pg.19 of 22) – Administrative and National Policy Requirements**

Adds the following:

“All successful applicants for DHS grant and cooperative agreements are required to comply with DHS Standard Terms and Conditions, which are available online at: [DHS Standard Terms and Conditions](#). (Link works in the original NOFO.)

The applicable DHS Standard Terms and Conditions will be those in effect at the time the award was made, unless the application is for

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a continuation award. In that event, the terms and conditions in effect at the time the original award was made will generally apply. What terms and conditions will apply for the award will be clearly stated in the award package at the time of award.”

- **Para F.3.a (pg.19 of 22) – Reporting**

Adds the following:

The Federal Financial Report (FFR) form is available online at: [SF-425 OMB #4040-0014](#). (Link works in the original NOFO.)

- **Para F.3.d (pg.20 of 22) – Closeout Reporting Requirements**

Adds the following:

“{Within 90 days after the end of the period of performance, or after an amendment has been issued to close out a grant, recipients must submit the following:

- 1) The final request for payment, if applicable;
- 2) The final FFR (SF-425);
- 3) The final progress report detailing all accomplishments;
- 4) A qualitative narrative summary of the impact of those accomplishments throughout the period of performance; and
- 5) Other documents required by this NOFO, terms and conditions of the award, or other FEMA guidance.

If applicable, an inventory of all construction projects that used funds from this program must be reported with the final progress report.

After these reports have been reviewed and approved by FEMA a closeout notice will be completed to close out the grant. The notice will indicate the period of performance as closed, list any remaining funds that will be deobligated, and address the requirement of maintaining the grant records for three years from the date of the final FFR, unless a longer period applies, such as due to an audit or litigation, for equipment or real property used beyond the period of performance, or due to other circumstances outlined in 2 C.F.R. § 200.333.

In addition, any recipient that issues subawards to any subrecipient is responsible for closing out those subawards as described in 2 C.F.R. § 200.343. Recipients acting as pass-through entities must ensure that they complete the closeout of their subawards in time to submit all necessary documentation and information to FEMA during the closeout of their prime grant award.

The recipient is responsible for returning any funds that have been drawn down but remain as unliquidated on recipient financial records.”