

Please use the following format to submit your letter of intent to participate in FEMA's 2012 Nationally Competitive Pre-Disaster Mitigation Grant Program.

Planning Intent to Apply

Submit by email attachment to:

State Hazard Mitigation Officer
Division of Homeland Security and Emergency Management
P. O. Box 5750
Fort Richardson, AK 99505-5750
mark.roberts@alaska.gov
Fax: 907.428.7009

Applicant / Agency:		
Signature of person applying:		
Typed / Printed Name		
Primary Name:		
Title:		
Address:		
Phone:		
Fax:		
Email:		
Alternate Name:		
Title:		
Address:		
Phone:		
Fax:		
Email:		
Name of Community/State Agency		
Eligibility:		<input type="checkbox"/> Tribe, <input type="checkbox"/> Community, <input type="checkbox"/> State Agency,
Federal Employer Identification Number (EIN)		
If Indian Tribe, use Tribal Identification Number (TIN)		
Is the applicant delinquent on any Federal debt?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Explain:
Is the community a small and impoverished community as defined by the State Hazard Mitigation Plan (Appendix 9 / as defined in 44CFR 201.2)	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Activity Cost Estimate:	\$	
Matching Funds (25% Local Match Required, [10% for "small and impoverished" qualified] Must identify the source(s) of the match, may be cash or "in-kind" but can not be federal)		
Name of Source Agency	Funding Type	Amount (\$)
		\$
Total:		\$

Example Scope of Work information:

This grant would be used to develop a Local Hazard Mitigation Plan for approval by the Alaska Division of Homeland Security & Emergency Management (ADHS&EM) and the Federal Emergency Agency (FEMA).

The plan will incorporate the following required tasks from the FEMA crosswalk approval form (see on-line at: <http://www.fema.gov/library/viewRecord.do?id=3115>):

- 1. Plan Approval.** The plan will be reviewed and revised by the lead planning body of the community. The final plan will be approved by a resolution of the community's governing body. The persons and agencies that will be responsible for writing the plan, ensuring public participation, and coordinating the approval process need to be specified.
- 2. Documentation of the Planning Process.** The plan will provide a narrative description of the plan's development process, including who was involved and how public input was solicited.
- 3. Identification of Hazards.** The plan will identify hazards in the community, including but not limited to the identification and description of earthquake, fire, tsunami (if applicable), volcano, land slide, winter storms (severe weather), and erosion hazards.
- 4. Profiling of Hazard Events.** The plan will profile the location, extent of previous occurrence, and probability of future hazard events.
- 5. Assessing Vulnerability: Identifying Assets.** The plan will include a description of the community's vulnerability and the impact of hazards on the community. This assessment will relate to infrastructure and critical facilities.
- 6. Local Hazard Mitigation Goals.** The plan will include a section on mitigation goals.
- 7. Identification and Analysis of Mitigation Measures.** The plan will identify specific actions and projects for each hazard; discuss projects and actions in regards to new buildings; and reduce affects on existing buildings and infrastructure.
- 8. Implementation of Mitigation Measures.** The plan will include prioritized mitigation strategies; address how the actions will be implemented; administered and a cost-benefit review.
- 9. Monitoring, Evaluating and Updating the Plan.** The plan update will include a section describing the method and schedule of monitoring, evaluating, and updating the plan within the required five-year cycle.
- 10. Implementation through Existing Programs.** The plan will include a process by which the community will incorporate the plan into other community programs, plans, codes and regulations.
- 11. Continued Public Involvement.** The plan shall include a discussion on how the community will continue public participation on the plan maintenance process.