Alaska Division of Homeland Security and Emergency Management

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| Application for Reallocation of HSGP Grant Funds |

Note to Applicants:

To be eligible to receive Homeland Security grant funds eligible jurisdictions must have an active DUNS number and meet National Incident Management System (NIMS) compliance requirements. Completion of the Alaska Assessment is the means in which the State monitors NIMS compliancy.

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| --- | --- |
| Jurisdiction: |  |
| Amount Requested | **$** |
| Date of Request |  |

1. Provide a brief project description and explain why this project is important to the community?

2. Provide a timeline for completing this project.

3. If approved, can the jurisdiction accept the grant award within 30 days? If no, provide explanation.

4. This section is to provide a description and itemize expenses for all project components regardless of budget category (this includes travel costs, training fees, planning contracts, etc). Columns not applicable can be left blank.

\*For equipment, please provide the authorized equipment list (AEL) number. The DHS AEL can be found at <https://www.fema.gov/authorized-equipment-list> to look up the number.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Description | AEL #  (if equipment) | Qty | Unit Cost | Cost Total | Discipline  (drop down options) |
|  |  |  |  |  | Choose an item. |
|  |  |  |  |  | Choose an item. |
|  |  |  |  |  | Choose an item. |
|  |  |  |  |  | Choose an item. |
|  |  |  |  |  | Choose an item. |
|  |  |  |  |  | Choose an item. |

**Jurisdiction Point of Contact for Project Applications**

**Name:**       **Telephone Number:**

**Address:**       **Fax Number:**

**Email Address:**

**Certification and Authorization to Submit Application**

**By signature below the undersigned certify and acknowledge:**

the jurisdiction has a financial management system in accordance with the 2 CFR Part 200 *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, §200.300-.309 Standards for Financial and Program Management* and;

the jurisdiction complies with all local procurement policies and procedures, and conforms to applicable state and federal law, and the standards identified in 2 CFR Part 200 *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, *§200.317-.326 Procurement Standards* to include having a written code of standards when using federal funds and;

the undersigned have been duly authorized by the jurisdiction to submit this application and will comply with the assurances, agreements, and/or special conditions set forth upon receipt of grant award.

**Jurisdiction Financial Officer**

**Printed Name:**       **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Signature

**Jurisdiction Signatory Official**

**Printed Name:**       **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Signature

Project Applications may be submitted electronically (in PDF format with complete signatures), or by mail, or fax, to:

**Division of Homeland Security and Emergency Management**

**Attn: Homeland Security Grants Administrator**

**PO Box 5750**

**JBER, Alaska 99505-5750**

**Email:** [mva.grants@alaska.gov](mailto:mva.grants@alaska.gov)

**Fax: (907) 428-7009 / Phone: (907) 428-7000 or 1-800-478-2337**