

8 REVIEW, EVALUATION, AND IMPLEMENTATION

Standard State Mitigation Plan Regulation Checklist
REVIEW, EVALUATION AND IMPLEMENTATION
S17. Is there a description of the method and schedule for keeping the plan current? [44 CFR §§ 201.4(c)(5)(i) and 201.4(d)]
S17-a. Does the plan describe the agency/office responsible for monitoring, evaluating and updating the plan?
S17-b. Does the plan describe the schedule for monitoring, evaluating, and updating the plan?
S18. Does the plan describe the systems for monitoring implementation and reviewing progress? [44 CFR §§ 201.4(c)(5)(ii) and 201.4(c)(5)(iii)]
S18-a. Does the plan describe the system for tracking the implementation of the mitigation activities and projects identified in the mitigation strategy, including all mitigation activities and not just those funded by FEMA?
S18-b. Does the system include the schedule, the agency/office responsible for coordination, and the role of the agencies/offices identified in the mitigation strategy as responsible for implementation of actions?
S18-c. Does the plan describe a system for reviewing progress on achieving the mitigation strategy's goals that includes the criteria and process for evaluating progress?

Source: FEMA, 2022

8.1 MONITORING, EVALUATING AND UPDATING THE 2023 STATE HAZARD MITIGATION PLAN

The State Hazard Mitigation Officer (SHMO) is responsible for monitoring, evaluating, and updating the State Hazard Mitigation Plan in accordance with 44 CFR 201.4(c)(5)(i). The SHMO will monitor the plan continually, evaluate the plan annually and update the plan every 5-years, or within 90 days of a presidential declared disaster (if required), or as necessary to reflect changes in state or federal law. The SHMO determines when significant changes warrant an update prior to the scheduled date.

The Alaska SHMP Annual Review Tracker will be used as the main review tool to keep the plan current (Table 8-1 below). FEMA-funded mitigation projects and non-FEMA funded projects will continue to be tracked and reviewed using the Mitigation Action Progress Report (Table 8-2 below). The SHMO will utilize these tools as needed throughout the year as activity warrants to update the mitigation activities across the state. Each year the SHMO will complete these two forms as needed to summarize the mitigation progress made for that entire year. For non-FEMA funded projects, the Responsible Agency will collaborate with the SHMO to track projects, which may include taking part in meetings as needed or providing status updates of the projects for which they are responsible. The Responsible Agency will provide the SHMO with the information necessary to fill out the Mitigation Action Progress Report.

8.2 TRACKING PROGRESS ON MITIGATION ACTIVITIES

In order to keep the plan current, the SHMO will complete the Alaska SHMP Annual Review Tracker (Table 8-1 below) every year, or more often, as activity warrants.

Table 8-1: SHMP Annual Review Tracker

Date	Disasters That Occurred	Mitigation Actions Implemented	New Relevant Studies/Reports to Include in 2028 SHMP	Public Outreach Conducted	Changes Made to 2023 SHMP
2024					
2024					
2025					
2025					
2026					
2026					
2027					
2027					
2028					
2028					

In order to track the progress of mitigation activities across the State, the SHMO will complete the Mitigation Action Progress Report (Table 8-2 below) every year, or more often, as activity warrants. The Progress Report includes the criteria used to evaluate progress of the mitigation strategy goals in the plan, including:

- Project Schedule and Milestones
- Review of Plan Goals Addressed and Success Indicators
- Budget Status
- Recent Accomplishments
- Obstacles or Delays encountered
- Resolution of Obstacles
- Next Steps

Mitigation Action Progress Report (Continued)

Plan Goal(s) Addressed: _____

Goal: _____

Success Indicators: _____

Project Status

On Schedule

Completed

Delayed*

* Explain: _____

Canceled

Project Cost Status

Cost Unchanged

Cost Overrun**

** Explain: _____

Cost Underrun***

*** Explain: _____

Summary of progress on project for this report: _____

A. What was accomplished during this reporting period? _____

B. What obstacles, problems, or delays did you encounter, if any? _____

C. How was each problem resolved? _____

D. Next Steps: What is/are the next step(s) to accomplish over the next reporting period?

Other Comments: _____

8.3 ANNUAL REVIEW AND UPDATE OF THE STATE HMP

Beginning in 2024:

- Each year or as warranted, the SHMO will update and review the Alaska SHMP Annual Review Tracker, which provides annual summaries of the disasters that have occurred; mitigation actions that have been implemented; new relevant information (studies and reports) that becomes available; public outreach conducted; and changes made to the 2023 SHMP.
- Each year or as warranted, the SHMO will complete the Mitigation Action Progress Report, which includes updated information on specific mitigation projects, including budget, schedule, milestones and narrative summaries of progress.
- The SHMO will develop a new work plan for the 2028 plan update.
- The SHMO will begin the plan update process for the 2028 plan update.