

# SMALL COMMUNITY EMERGENCY RESPONSE PLAN FACT SHEET



Successful management of a disaster begins and ends at the local level. When a community is prepared to deal with a disaster the impact can be minimized, and lives may be saved. One key to community planning is an Emergency Operations Plan (EOP) that defines how the community will respond to disasters. Alaska statute 26.23.020 governs the applicability of funds for a political subdivision to alleviate the effects of a disaster.

The Small Community Emergency Response Plan (SCERP) is an exciting approach to emergency management for small communities. The SCERP is a customized flipbook with essential, community-specific, information to assist the community's response to a disaster. The SCERP differs from an Emergency Operation Plan (EOP) and does not replace your community or borough EOP. Instead, the SCERP supports an EOP by providing a quick response reference tool that assists communities with limited response capabilities through the crucial first 72 hours of an event. It is a response plan which provides actionable items for a community to perform in response as a unit. The SCERP is designed for communities with a population of 2,000 or less and is a cost-free process that requires minimal time past the first meeting.

## How to develop a SCERP

1. Establish a community SCERP Planning Team
2. Download the standard toolkit at <https://ready.alaska.gov/Plans/SCERP>
  - a. The provided toolkit is for all communities that are eligible to participate in the SCERP Program.
    - i. Communities with or without legal governing bodies
    - ii. Communities that have a population of 2,000 or less
3. Complete the toolkit with the community SCERP Planning Team; stakeholders to include are,
  - a. Area administration, city/tribal council, law enforcement, fire/medical, school administration, utility officials, communications, interested community members (elders & youth), Public Health Preparedness Nurses, VPSO's, VPO's, & TPO's etc.
4. Email the completed toolkit to the SCERP Coordinator at [john.andrews@alaska.gov](mailto:john.andrews@alaska.gov) or [mvaresilience@alaska.gov](mailto:mvaresilience@alaska.gov)
5. DHS&EM will provide 7 copies to the community free of charge. (Borough emergency manager's or the equivalent are welcome to request a digital copy)
6. Reconvene the planning team and utilize the community SCERP during a table-top exercise (TTX)
  - a. Contact the DHS&EM Exercise section to request a TTX specific to your community.
  - b. Please forward questions or requests to the exercise team at [jared.woody@alaska.gov](mailto:jared.woody@alaska.gov)
7. Work with DHS&EM to make revisions based on lessons learned during the exercise
8. Identify personnel and plan changes and update the SCERP; some examples are,
  - a. New infrastructure
  - b. Community turn-around
  - c. Retirement
  - d. Change in roles
9. Conduct SCERP triennial (every three years) reviews

## To develop a SCERP, contact:

**John Andrews**

**SCERP Coordinator**

**Alaska Division of Homeland Security & Emergency Management**

[mvaresilience@alaska.gov](mailto:mvaresilience@alaska.gov), [john.andrews@alaska.gov](mailto:john.andrews@alaska.gov)

Phone: 907-428-7033 Fax: 907-428-7009

<https://ready.alaska.gov/Plans/SCERP>

5/1/2023